

**GOVERNMENT OF ODISHA
PLANNING AND CONVERGENCE DEPARTMENT**

No. 4729 /P., Bhubaneswar Dated the 24.04.2019
PC-STC-STC-0013-2017

From

Sri B D Jena
Joint Director

To

The Director, Economics and Statistics, Odisha, Bhubaneswar
and Member-Convener of SLSC.

Sub: Approved minutes of 1st Meeting of the State Level Steering Committee (SLSC) for 6th Minor Irrigation Census and Census of Water Bodies with reference year 2017-18.

Ref: DE&S Letter No. 2535 dt. 12.04.2019.

Sir,

I am directed to enclose herewith the approved minutes of 1st Meeting of the State Level Steering Committee (SLSC) for 6th Minor Irrigation Census and Census of Water Bodies with reference year 2017-18 held on 29th March, 2019 under the chairmanship of the Development Commissioner-cum-Additional Chief Secretary, Odisha for information and necessary action at your end.

Yours faithfully,


Joint Director

Minutes of the 1st meeting of the State Level Steering Committee (SLSC) on 6th Minor Irrigation Census and Census of Water Bodies held on 29.03.2019 at 4.00 PM

The 1st meeting of the State Level Steering Committee (SLSC) under 6th Minor Irrigation Census and Census of Water Bodies was held on 29.03.2019 at 4.00 PM in the Conference Hall of Planning and Convergence Department under the Chairmanship of the Development Commissioner-cum-Additional Chief Secretary, Odisha. The list of participants is at **Annexure-I**.

At the outset, Director, E&S presented detailed outline of 6th MI Census and the 1st Census of Water Bodies to be conducted in the State with reference year 2017-18. After due deliberation and detailed discussion, the following decisions were taken:

1. Status of 5th MI Census and utilization of balance funds:

SLSC took note of the progress of the 5th MI Census and Ministry of Water Resources, River Development & Ganga Rejuvenation, Government of India would be requested to revalidate the balance amount of Rs. 96.24 lakh for utilization.

2. Organization of 6th MI Census and Census of Water Bodies:

(a) Constitution of District Level Steering Committee (DLSC): SLSC for 6th MI Census and Census of Water Bodies has already been constituted by the Government in P&C Department. For smooth implementation of the census work at district level, SLSC approved the constitution of District Level Steering Committee (DLSC) as follows:

1.	Collector	Chairman
2.	Executive Engineer, Minor Irrigation	Member
3.	Executive Engineer, OLIC	Member
4.	Deputy Director, Agriculture	Member
5.	District Soil Conservation Officer	Member
6.	Project Director, Watershed Mission	Member
7.	Representative from Odisha Agro Industries Corporation	Member
8.	Deputy Director (P&S)	Member-convenor

Functions of the Committee as follows,

- i. To coordinate census work at district level.
- ii. The meeting of the DLSC will be held bi-monthly.
- iii. At least three meetings will be held during the survey period.
- iv. Monitoring and Supervision of the Census Work.
- v. Provide administrative support to the field level workers in inaccessible and difficult areas of the district.
- vi. Ensure timely completion of Survey Work in the district.

(b) Training Programmes, Period of Field work, Publicity, Computerization and Supervision & Monitoring: DE&S would take necessary steps for timely completion of field level training. The field work would begin during August, 2019 and would be completed by February, 2020. Steps would be taken by DE&S for wide publicity of the census work for creating

awareness among the general public. The data entry work would be started from November, 2019 and would be completed by March, 2020.

The census work would be supervised by Block/ District level supervisory officials within districts as per following norms.

- Block Level Officer would visit of 25% villages in his/ her jurisdiction and scrutinize 100% village schedules, at least 25% M.I schedules and 25% schedules of water bodies.
- District Level Officer would visit 5 villages in five separate blocks and scrutinize as much schedules as he/ she can.
- State/ Range Level officer would make random checks of villages and scrutinize as much scheme schedules/ villages as he/ she can.

The Joint Director (Statistics) of the Ranges would monitor the field work in the concerned districts. The Officers from DE&S Headquarters would also make field visit in the respective allotted districts.

3. Engagement of Manpower for field work, Data Entry Operators for computerization and Hiring of Vehicles:

(a) Manpower for field work: Due to inadequate field staff available in DE&S, it was decided to utilize at least 400 (four hundred) additional manpower from among the retired and willing SFS/ SFI/ SSFI/ VAWs/ AOs, etc for the census work. The concerned departments would be requested to spare their staff for the field survey work. In case of shortage of manpower, the Deputy Director (P&S) of all DPMUs may outsource the required manpower at their respective district level. In case of non availability of required manpower the field work may be stretched over up to two months. Payment of remuneration/ honorarium to the field staff would be paid as per the Government of India norm.

(b) Engagement of Data Entry Operators: Services of 30 (thirty) Data Entry Operators @ 01 per district at DPMU level on outsourcing basis would be hired by following due procedure for online computerization of census data by using the Government of India software. The remuneration for data entry and validation would be paid out of the computerization cost provided by Government of India.

(C) Hiring of Vehicle: Two vehicles at State level would be hired for intensive field visit and inspection of census work. POL charges would be released by DE&S to DPMUs for field inspection/ visits.

4. Schedules & Manuals and Procurement of Devices/ Smart Phone:

(a) Printing of Schedules/ Instruction Manuals: DE&S is authorized to print the required number of schedules and instruction manuals at Odisha Government Press for distribution among the field personnel.

(b) **Purchase of Smart Phone:** Separate proposal to be furnished by DE&S for consideration.

5. **Administrative Approval of GoI for the Census and pattern of expenditure:**
Government of India have accorded administrative approval and financial sanction of Rs. 8,41,64,475/- for conduct of 6th MI Census and Rs. 6,41,92,060/- for Census of Water Bodies in the State. Partial amount of Rs.1,50,00,000/- was released by Government of India in FY 2018-19. Pattern of expenditure for conduct of 6th MI Census and Census of Water Bodies in the State as suggested by DE&S may be processed in file for consideration.
6. To benchmark the progress, a step by step sequential calendar of activities of the census programme was approved as per the Gnatt chart at **Annexure-II**.

The meeting was ended with vote of thanks to the Chair and participants.



(Asit Tripathy)
Development Commissioner-cum-
Additional Chief Secretary, Odisha
and Chairman, SLSC.

Annexure-I

List of members participated in the 1st SLSC meeting held on 29.03.2019.

Sl. No	Name of the Officers	Designation
1	Sri Asit Kumar Tripathy, IAS	Development Commissioner-cum-Additional Chief Secretary, Odisha
2.	Ms. Chittra Arumngan, IAS	Special Secretary to Government Planning and Convergence Department
3	Sri Gopabandhu Satpathy, IAS	Special Secretary to Government Planning and Convergence Department
4	Sri Bijan Kumar Behera	Special Secretary to Government Rural Development Department
5	Sri Avaya Kumar Nayak	Additional Secretary to Government Revenue and D.M Department
6	Sri Sankarsana Sahoo, ISS	Director, Economics & Statistics, Odisha
7	Sri Saroj Kumar Pattnaik	Chief Engineer, Minor Irrigation, Odisha
8	Sri Lala M.K. Roy	Joint Secretary to Government Water Resources Department
9	Dr. D. R. Mohanty	Executive Engineer, Central Water Commission, Government of India
10	Sri Benudhar Jena	Joint Director, Directorate of Economics & Statistics, Odisha
11	Sri Gagan Behari Dash	Joint Director, Panchayati Raj & Drinking Water Department
12	Sri Prafulla Kumar Behera	Deputy Director, Directorate of Economics & Statistics, Odisha
13	Sri Gopinath Mohapatra	Assistant Director (Statistical Cell) Planning and Convergence Department

Annexure- II

Step by step sequential calendar of activities (Gantt chart) for conduct of 6th Minor Irrigation Census with reference year 2017-18 and 1st Census of Water Bodies in the State

Sl. No	Activity	Mar 2019	Apr 2019	May 2019	June 2019	July 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020
1	Holding of SLSC																
2	Preparatory activity																
3	Sch & Manual Printing and distribution																
4	Device Procurement																
5	Processing and Engagement of retired field staff																
6	Training Programme at District level																
7	Field work																
8	Supervision																
9	Processing and Engagement of DEOs																
10	Scrutiny of Sch at DPMU level																
11	Data entry/ validation at DPMU level																
12	Report generation by Gol and finalization by DE&S																