

**DIRECTOR OF ECONOMICS & STATISTICS: ODISHA: BHUBANESWAR**

No 5778 / DES/CC-124/2021/Dated 09-11-2021

**QUOTATION CALL NOTICE**

Quotations are invited from original equipment manufacturer/authorized dealer/supplier for supply of anti-virus software for Desktop Computers & Laptops to the Directorate of Economics & Statistics, Odisha, Bhubaneswar as per the specifications mentioned at Annexure-I in the document. The cost of the item must be specified along with the GST, packing and forwarding, if any, separately. The quotation should accompany a valid GST registration certificate, TIN number and PAN as well as up to date income Tax & TDS clearance certificate.

The sealed quotation must reach in Directorate of Economics & Statistics, Arthaniti O Parisankshyan Bhawan, HOD Campus, Bhubaneswar, PIN-751001 before 4.00 PM of 15.11.2021 by Post/Courier service only.

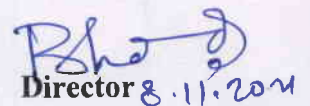
The sealed quotation so received will be opened on same date at 5.00 P.M. in presence of the bidder firms or their authorized representative. The sealed quotation received after due date & time and without complete documents shall not be taken into consideration.

The authority reserves the right to accept or reject any or all the sealed quotation without assigning any reason thereof.

  
Director 8.11.2021

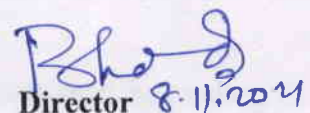
Memo No 5779 /Date 09-11-2021

Copy to Deputy Director (Computer Centre) for information. He is requested to upload the Quotation Call Notice in official website

  
Director 8.11.2021

Memo No 5780 /Date 09-11-2021

Copy to Notice Board of this office for information.

  
Director 8.11.2021

## TENDER DOCUMENT

### INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER NATIONAL SHOPPING PROCEDURES

To

**The Director, Economics & Statistics  
Odisha, Bhubaneswar**

#### **Sub: INVITATION FOR QUOTATION FOR SUPPLY & INSTALLATION OF ANTI-VIRUS SOFTWARE**

1. You are invited to submit your most competitive quotation for the following goods.

Sl. No.	Brief Description of the Goods	Specifications*	Quantity	Delivery Period from date of supply order	Place of Delivery	Installation Requirement, if any
1	Anti-virus software for desktop computers & laptop	Total solution with features such as ability to detect and block malicious software in real time, including viruses, worms, spyware, adware, Trojan horses and Root kit; Automatic scanning of external devices; Ability to scan compressed files of any formats; Capable of deploying antivirus on all desktop and servers attached to network; Scheduling scan jobs; Support for multi-platform operating system (Windows 7 and higher version); Feature for rollback of malware actions; Ability to analyze site address & block access to dangerous sites & scan the object downloaded over HTTP; Ability to protect threats on e-mail messages; Device control module; Temper protection feature; HIPS module & Network Admission Control (NAC) features etc. (i) For 50 users (ii) For 10 users	1(One) 1(One)	15 days	DES, Odisha, BBSR	50 No.s to be installed at DES by the Vendor

\*Where BIS certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only.

2. No advance payment will be made to the firm/ company in any case. Payment shall be made after receipt of the product and after due-verification by the DES

### 3. Bid Price:

- a. The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b. All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c. The cost of packing, forwarding, insurance etc. must be mentioned separately in exact figure (it should not be mentioned "as applicable")
- d. The costs of each individual items must be specified along with the transportation and installation charges, if any, separately.
- e. GST and other taxes in connection with the sale shall be shown separately.
- f. The amount of GST should be mentioned in the quotation.
- g. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- h. The Prices shall be quoted in India Rupees only, even if the item is imported.
- i. Printed literature indicating photographs and detail technical specification, working CD, manual and their function must be attached.
- j. The specific brand, make, model etc. shall be clearly mentioned in the quotation.
- k. If the quotation is submitted by an authorized dealer, then, the dealer must submit an authorization letter.
- l. Letter from manufacturer indicating that the manufacturer shall provide after sales service during Warranty/Comprehensive Annual Maintenance Contract/AMC period if the authorized dealer/bidder fails to provide same.

4. Each bidder shall submit only one quotation.

5. Validity of Quotation : Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

6. Evaluation of Quotations The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a. are properly signed; and
- b. Conform to the terms and conditions, and specifications,
- c. The Quotation would be evaluated separately for each item.
- d. GST/other taxes in connection with sale of goods shall not be taken into account in evaluation.
- e. Each quotation should accompany a valid GST registration certificate and TIN number and PAN as well as up to date income tax clearance certificate.

7. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who offered the lowest evaluated quotation price.

- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. Number of items may marginally increase or decrease on the basis of quoted price and availability of funds. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be made immediately after delivery and successful installation and commissioning of antivirus software on PCs and laptops.

9. If the cost of the item is equal to or more than Rs. 2.50 lakh, then 2% GST will be deducted at source.

10. We look forward to receiving your quotations and thank you for your interest in this project.

**Quotation along with a cover-letter and supporting documents must be delivered in a sealed envelope to the address given below latest by 04.00PM on 15.11.2021, only by Post/Courier service. In no case, quotations will be received by hand.**

**The quotations will be opened in the office of the Directorate of Economics & Statistics, Odisha, Bhubaneswar on the same day at 5.00 PM.**

**4 FORMAT OF QUOTATION\***

Sl. No.	Description Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount (In Rs.)	
						In Figures	In words
	TOTAL						
	GST						
	Any other charges like packing, forwarding, insurance, extended warranty, installation etc.(if any) should be shown separately						

\*Price should be shown separately for each item and GST separately.

**Gross Total Cost: Rs. .... (In words )  
(Rupees \_\_\_\_\_) only**

We agree to supply the above item in accordance with the technical specifications for a total contract price of Rs..... (Amount in figures) (Rs..... amount in words) with in the period specified in the Invitation for Quotations.

We also confirm that the warrantee/ guarantee of ..... months shall apply to the offered item.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

**Signature of supplier**