

INTERNAL COMMITTEES OF D.E.& S

Committee on Monitoring of Progress of ongoing Surveys/Censuses. Training and Review of Draft Report

(Office Order No. 237 dated 10.01.2019)

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| 1. | Sri S. Sahoo, ISS, Director, E&S | Chairman |
| 2. | Sri R.C. Sarangi, Joint Director (Admin.) | Member |
| 3. | Sri B.D. Jena, Joint Director | Member |
| 4. | Md. Feroz Khan, Deputy Director | Member- Convenor |

The committee may co-opt domain experts/analysts from other institutions/Govt. offices as and when required.

The Committee will look after the followings:

- The committee will monitor and review of various surveys and censuses- EARAS, MI Census, Agricultural Census, Economic Census, NSS, ASI and other statistical activities time to time and issue instructions for better implementation and quality data collection.
- The committee will suggest training modules /programmes for surveys like NSS, ASI, EARAS etc. for capacity development of the statistical personnel.
- The committee will make peer review of draft technical reports and validate its publications.

Committee on Outsourcing of Manpower/ Agencies for Survey and Census/ Type (Research) Studies, Survey-Census Automation.

(Office Order No. 237 dated 10.01.2019)

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| 1. | Md. Feroz Khan, Deputy Director | Chairman |
| 2. | Sri Parimal Samal, Asst. Director | Member |
| 3. | Sri Pramod Kumar Mohanty, Asst. Director | Member- Convenor |

The committee may co-opt IT experts from OCAC as and when required. The Committee will look after the followings:

- The committee will review existing data collection mechanism of surveys and censuses and suggest its improvements through outsourcing with detail modalities, financial requirements following Finance Department guidelines.
- The committee will list out type (research) studies and suggest implementation to fill up data gaps.
- The committee will suggest type (research) studies in new areas, big data analysis, online data collection using cloud server etc.
- The committee will suggest for software development, census-survey automation etc.
- The committee will select agencies following Finance Department guidelines.

Committee on Office Automation and Hardware / Software procurement

(Office Order No. 237 dated 10.01.2019)

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| 1. | Sri B.D. Jena, Joint Director | Chairman |
| 2. | Dr. B.N. Mohapatra, Deputy Director | Member |
| 3. | Sri S.M. Panda, Asst. Director | Member |
| 4. | Sri P.K. Das, St. Officer | Member-Convenor |

The committee may co-opt IT experts from OCAC as and when required. The Committee will look after the followings:

- The committee will assess the availability of IT infrastructure and suggests for procurement.
- The committee will select agencies for the above items as per Finance Department guidelines.

**Committee on local purchase/ outsourcing of services/
construction, repair and maintenance of buildings and quarters
(Residential and official) of head quarter as well as district offices**

(Office Order No. 237 dated 10.01.2019)

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|----|---|------------------------|
| 1. | Sri B.B. Singh Samant, Accounts Officer | Chairman |
| 2. | Sri R.B. Kar, Asst. Director | Member |
| 3. | Sri B.K. Patra, Asst. Director | Member-Convenor |

The committee may co-opt experts from EPM / R&B Division as and when required.
The Committee will look after the followings:

- The committee will conduct market surveys and empanel the firms for procurement of goods and services.
- The committee will prepare list of goods required and suggest for procurement.
- The committee will verify proposals of renovations/construction/sanitation of office building and quarters received from DPMUs/Ranges/DES and suggest for repairs/new construction etc.
- The committee will list all old goods, records, reports, schedules etc. for disposal through auction following Govt. procedures time to time.

Tender Committee

(Office Order No.8075 dated22.12.2018)

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| 1. | Director | Chairman |
| 2. | Joint Director (Admn.) | Member |
| 3. | Deputy Director (SID) | Member |
| 4. | Accounts Officer | Member |
| 5. | Representative of Directorate of EPM | Member |
| 6. | Representative from Administrative Deptt.
Deputy Secretary/ Under Secretary | Member |
| 7. | Section Officer (Stock & Store) | Member convener |

This order shall be effective from the date of issue and shall continue until further orders.

Internal Complaints Committee for Implementation of Sexual Harassment of Women at work place

(Office Order No.479 Dated 21st January 2019)

In pursuance to Women & Child Development Department letter No.21267/WCD dated 07.11.2013 and in supersession of this Office order No.2803 dt.29.04.2016, an internal Complaints Committee is hereby constituted in Directorate of Economics and Statistics, Odisha, Bhubaneswar for implementation of Sexual Harassment of Women at work place (Prevention, prohibition and Redressal) Act,2013 constituting of the following members for a period of one year.

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| 1. | Miss Pravati Rani Pradhan, Deputy Director | Presiding Officer |
| 2. | Smt Jayashree Rath ,Assistant Director | Member |
| 3. | Smt.Purabee Mohanty, Assistant Director | Member |
| 4. | Smt.Minati Bindhani, General Secretary
Women & Child Welfare Society,Odisha,
At-Gamandia,New colony,
Po-Buxibazar Cuttack-I,
Mobile-9337252333 | Member |
| 5. | Smt Pratima Samantray,Section Officer | Member Convenor |