

DIRECTORATE OF ECONOMICS & STATISTICS, ODISHA BHUBANESWAR.

NO. DES-Purchase-160/18. 238

Date. 10th January, 2019.

OFFICE ORDER

In supersession of all previous Committees office orders (except the Tender Committee vide office order No.8075, dtd.22.12.18) the following Committees are hereby constituted for smooth implementation of all DE&S activities.

1. **Committee on Monitoring of Progress of ongoing Surveys/Censuses, Training and Review of Draft Report.**

A. Sri S. Sahoo, ISS, Director, E&S.	Chairman
B. Sri R.C. Sarangi, Joint Director (Admin.)	Member
C. Sri B.D. Jena, Joint Director	Member
D. Md. Feroz Khan, Deputy Director.	Member- Convenor

The committee may co-opt domain experts/analysts from other institutions/Govt. offices as and when required.

The Committee will look after the followings:

- The committee will monitor and review of various surveys and censuses - EARAS, MI Census, Agricultural Census, Economic Census, NSS, ASI and other statistical activities time to time and issue instructions for better implementation and quality data collection.
- The committee will suggest training modules /programmes for surveys like NSS, ASI, EARAS etc. for capacity development of the statistical personnel.
- The committee will make peer review of draft technical reports and validate its publications.

2. **Committee on Outsourcing of Manpower/ Agencies for Survey and Census/ Type (Research) Studies, Survey-Census Automation.**

A. Md. Feroz Khan, Deputy Director	Chairman
B. Sri Parimal Samal, Asst. Director	Member
C. Sri Pramod Kumar Mohanty, Asst. Director	Member-Convenor

The committee may co-opt IT experts from OCAC as and when required.

The Committee will look after the followings:

- The committee will review existing data collection mechanism of surveys and censuses and suggest its improvements through outsourcing with detail modalities, financial requirements following Finance Department guidelines.
- The committee will list out type (research) studies and suggest implementation to fill up data gaps.
- The committee will suggest type (research) studies in new areas, big data analysis, online data collection using cloud server etc.
- The committee will suggest for software development, census-survey automation etc.
- The committee will select agencies following Finance Department guidelines.

3. Committee on Office Automation and Hardware / Software procurement.

A. Sri B.D. Jena, Joint Director	Chairman
B. Dr. B.N. Mohapatra, Deputy Director	Member
C. Sri S.N. Panda, Asst. Director	Member
D. Sri P.K. Das, St. Officer	Member-Convenor

The committee may co-opt IT experts from OCAC as and when required.

The Committee will look after the followings:

- The committee will assess the availability of IT infrastructure and suggests for procurement.
- The committee will select agencies for the above items as per Finance Department guidelines.

4. Committee on local purchase/ outsourcing of services/ construction, repair and maintenance of buildings and quarters (Residential and official) of head quarter as well as district offices.

A. Sri B.B. Singh Samant, Accounts Officer	Chairman
B. Sri R.B. Kar, Asst. Director	Member
C. Sri B.K. Patra, Asst. Director	Member-Convenor

The committee may co-opt experts from EPM / R&B Division as and when required.

The Committee will look after the followings:

- The committee will conduct market surveys and empanel the firms for procurement of goods and services.
- The committee will prepare list of goods required and suggest for procurement.
- The committee will verify proposals of renovations/construction/sanitation of office building and quarters received from DPMUs/Ranges/DES and suggest for repairs/new construction etc.
- The committee will list all old goods, records, reports, schedules etc. for disposal through auction following Govt. procedures time to time.

This order shall be effective from the date of issue and shall continue until further orders.

S. Baber
10-01-2019
Director

Memo No.

Date.

Copy submitted to the Special Secretary to Govt., P&C Deptt., Odisha, Bhubaneswar for kind information.

Sd-
Director

Memo No.

239

Date.

10-1-19

Copy forwarded to all members for information and necessary action.

(S. Lavang)
Joint Director (Admin.)
10/1/19