



DIRECTORATE OF ECONOMICS AND STATISTICS: ODISHA: BHUBANESWAR

Parisankshyan Bhawan, Heads of Department Building Campus  
Unit-V, Bhubaneswar, PIN-751001

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Order No 4645 /DES-VSSS-MISC-0008-2023 Date 8 / 8 / 23

**QUOTATION CALL NOTICE**

Sealed quotations are hereby invited from local Firms/Agencies, for repair & coloring of 15nos. Almirahs & File cabinets of DE&S. Authorized firms/suppliers are requested to submit their price offer along with GST Registration No/ Pan No and up-to-date copy of GST deposit acknowledgment payment Challan (Form GST PMT-06 Payment Challan ( See Rule 87(2) ) ) and requisite relevant documents as prescribed in the quotation paper for providing the service of repair work to Directorate of Economics & Statistics, Odisha, Bhubaneswar for the year 2023-24.

quotation should be submitted as per the criteria mentioned at General Terms & conditions at Annexure-I for repair of each items i.e Almirahs & File cabinets. The details of quotation, the quotationer's profile form, specifications, terms & conditions can be obtained in person from the Office of Directorate of Economics & Statistics, Odisha, Bhubaneswar in any working day from 09.08.2023 --- to 21.08.2023 between 11.00 AM to 4.00 PM and can be downloaded from the official website of Directorate of Economics & Statistics, Odisha, Bhubaneswar i.e <http://www.desorissa.nic.in/> The firms/ quotationers may drop their quotation papers in the quotation box kept in DE&S office premises and also through registered post so as to reach the Directorate of Economics & Statistics, Odisha, Bhubaneswar within scheduled time.

**Quotation Schedule**

- Quotation Papers may be obtained in person from the Establishment Section of DE&S from 09.08.2023 to 21.08.2023 between 11.00 AM to 4.00 PM. free of cost, on any working days or can download from the official website of the Directorate of Economics & Statistics, Odisha, Bhubaneswar i.e <https://desorissa.nic.in/>.
- Last date of submission of quotation paper 21.08.2023 UPTO 5.00 P.M.
- Date, time & venue of opening of quotation paper 22.08.2023 at 11.00 A.M. in the office chamber of Director, E&S, Bhubaneswar in presence of the quotationers, who desires to be present.
- Quotations received after the due date & time will be summarily rejected.
- The undersigned reserves the right to extend the date & accept or reject any or all quotations without assigning any reasons thereof.

*bmorand*  
08/8/2023  
Joint Director (Admn)

Memo No. 4646 Date: 8-8-23

Copy along with hard copy and soft copy of the Tender Notice and Tender Document forwarded to the Deputy Director (Computer), DE&S Bhubaneswar for hoisting in the website of Director, Economics & Statistics.

*bmorand*  
08/8/2023  
Joint Director (Admn)

Memo No. 4647 /

Date: 8-8-23

Copy to the Notice Board/ RIPAE&S/ HOD Building

*bmorand*  
08/8/2023  
Joint Director (Admin.)





Directorate of Economics and Statistics, Odisha, Bhubaneswar, Arthaniti 'O' Parisankhyan  
Bhawan, Odisha, Bhubaneswar - 1

**General Terms and Conditions for the Quotation**

1. The firm should be registered under GST and having valid GST Registration No.
2. Copies of valid up-to date GST copy of GST deposit acknowledgement payment Challan (**Form GST PMT-06 Payment Challan ( See Rule 87 (2) )** should be furnished along with the quotation paper (if available).
3. The quoted rate will be inclusive of all Taxes. The percentage of GST is to be mentioned clearly against each item.
4. The rates to be quoted in tabular form.
5. The firm should be located at Bhubaneswar area.
6. The rates quoted by the quotationers should be valid till one year from the date of assignment of supply/work order.
7. No conditional quotation will be accepted by the authority from the quotationer's.
8. No advance payment will be made to the party after acceptance of quotation or execution of order.
9. Repair & colouring work of Almirahs and File cabinet should be performed in the office of the Director, E&S, Odisha,, Bhubaneswar after getting proper requisition order within a day or two.
10. The accessories required for the repair and coloring work along with the responsibility of the worker should be burdened by the quotationer.
11. The quotationer should be give minimum 6 months warranty on the said repair work and one year on colouring , falling of which, the repair cost will be burdened by the quotationer.
12. The quotationer should repair/ install keys to the Almirahs if found defective during therepairing and coloring work.(Name and price of the lock should be furnished)
13. Interested quotationers may visit the office at office hours for physical verification of the almirahs /file cabinet to be repaired.
14. Original documents are to be produced for verification by the members of the committee.
15. If any information/document furnished by the quotationers with the quotation papers are found to be misleading or incorrect at any stage, their quotations will be rejected .
16. It is the responsibility of the quotationers for timely delivery of the service to the Directorate of Economics & Statistics, Bhubaneswar at their own cost.
17. The quotations should be furnished in a sealed cover duly superscribed as "**QUOTATION FOR REPAIR & COLOURING OF 15 NOS. OF ALMIRAHS AND FILE CABINETS TO DE&S**" on the top of the sealed cover.
18. The quotations received beyond the scheduled date and time will not be entertained/considered at any cost.
19. The undersigned/committee reserves the full right to accept in full or part or reject any or all the quotations without assigning any reason thereof. In case of any legal dispute, it will be adjudicated within the jurisdiction of the Bhubaneswar court only.
20. All pages of the quotations are to be signed & stamped by the quotationer.
21. Selection of firm for repair work will be based on the experience and quality of work performed by the agency as per the requirement of DE&S not necessarily on the basis of lowest price.
22. The duly filled in Quotationer's Profile as enclosed is to be submitted along with quotation.
23. The Director, E&S reserves the right to terminate the contract at any time without notice if the supplier.

*bmorani*  
08/08/2023  
Joint Director (Admin.)



**QUOTATIONER'S PROFILE**  
(To be filled in & submitted with the documents)

1	Full Name of the Firm (In Capital letters)	
2	Firm Address	
3	Telephone No	Office:- Residence:- Mobile :- E-mail id:-
4	Name / Names of Proprietors/Partners / Directors.	
5	GST Regd. No./ Up-to date GST clearance Certificate. (Copy of GST Registration Certificate and up to date GST Clearance Certificate must be furnished)	

I do hereby certify that the above mentioned particulars are true and correct.

Signature of the Quotationer

Repair & coloring of 15nos. Almirahs & File cabinets of DE&S

Sl No	Description	Qty.	GST%	Quoted price (Including GST)	Remark if any
1	Big Amirah	Each			
2	Middle Almirah	Each			
3	Small Almirahs	Each			
4	File cabinet with glass	Each			

Signature of the Quotationer